

Arrive to Work Plan

- WASH Hands upon arrival (Wash hands prior to leaving home)
- Take Temperature when you arrive to work & health survey (Only report to work if you pass the Health Assessment)
- Leave all valuables in the locked car, out of sight
- Maintain physical distancing AT ALL TIMES!
- Wear a mask

STAFF PARKING

Park in either of the 2 staff designated staff parking area

1.) After entering, the 1st lane, park in gravel lot away from the client lanes. **Avoid the last spot in the gravel closest to the turn which makes it difficult for BEES parents to get by that car.**

2.) Parking can also be done at the top of the metal building along the lane

Enhanced Required Hygiene

The best combat against Covid-19 is proper hygiene practices!

- Must wash hands before leaving home
- Wash hands with soap/water when your arrive
- Must physical distance 6 ft.
- Must sneeze/cough into elbow
- Must wear a mask
- Do Not touch your face
- Must wear closed toe shoes at all times
- Frequent sanitation of surfaces

It's hard, but try

Staff Meal Breaks

- Do NOT sit at the front counter or office desks, unless it's your personal desk space, for your meal breaks since when eating, your masks are off
- Staff should eat at the following areas for snack or meal break if you do not have an unshared desk~
 1. Picnic Table on the Porch (One person per table)
 2. Single Table at the back of concession area (ONE PERSON at a Time)
 3. Tables downstairs (One person per table)

PLEASE... no talking during meal breaks because your MASK is OFF... unless you are outside and Very spread out about 8 feet apart.

Keep in mind, that when YOU are clocked out for meals, other employees probably are not and have work to get done, so please do not distract them with personal conversation. AND more importantly, your unnecessary talking is putting others at risk by spreading germs.

6 ft physical distancing at ALL times

- You may need to walk past someone briefly less than 6 ft apart, that is understandable... make it as brief as possible
- If your mask is down (such as for eating) ...
 1. Be in one of the eating zones ONLY
 2. Do NOT be talking, unless you put your mask up
 3. Sanitize your area when done
 4. Under NO CIRCUMSTANCES should you be closer than 6 ft from someone with mask down (This may mean you have to ask them to put up their mask for you to pass by)
- When TWO people are at the front counter with at the desks, NO PERSONAL CHATTER. Obviously, there will be some work-related conversation, but be sure to have your MASK ON AT ALL TIMES THERE and avoid face to face.

I am asking during COVID Times to Please avoid unnecessary conversation at the front desk due to the tight area

Highest risk of GERM SPREAD is by talking face to face with no masks, sneezing and coughing with or without a mask. SO... minimize socialization, sneeze and cough into your elbow. Always wash hands after sneeze or cough.

Counter & Office Staff

6 ft physical distancing at ALL times
for YOU & EVERYONE in the LOBBY

Politely remind everyone to stay 6 ft

Apart if it isn't happening. You need to monitor this.

- If you work at a shared area (such as front desk) PLEASE sanitize the area when done and sanitize the area prior to working there (unless shift change is at same time as prior shift leaving and thus just sanitized.)
- Keep the common areas sanitized frequently and ALWAYS record on the sanitation chart
- Keep the thermometers sanitized after each use

I am asking during COVID Times to Please avoid unnecessary conversation at the front desk due to the tight area. We all must work hard to minimize the spread of germs.

Service to clients

ALL TEACHERS & COACHES will be part of the staff utilized in the following ways... in addition to teaching the students

- Staff & volunteers will be used to health screen clients (kids and adults)
 - Staff at counter will be used for common area sanitation frequently
 - Staff will be used to help enforce 6ft distancing of everyone in our facility
 - Staff & Volunteers will be used to monitor bathrooms
 - Staff will be used to oversee volunteer who will be helping monitor entrance, exit, and bathrooms
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- Staff will assist with arrival and departure of gymnasts
 - Staff will sanitize between & after practices/classes
 - Staff will help train team gymnasts for responsibility of gym bag items
 - Staff will instruct all students by Station Training and rotate on command
 - When Teaching... ALL students will stay at a station until the teacher says to rotate

We continue to require our staff to remain vigilant in keeping yourself and those around you safe from germs and viruses.

Our staff is required to follow our constantly evolving travel & personal guidelines. Staff must stay out of the facility for 6 days and can return prior to 14 days quarantine if you get a Negative Covid test results from test taken 6 or more days after the following travel and events...

- If you travel to a designated HOTSPOT and do not wear a mask, do not avoid indoor seating, and do not maintain physical distancing at all times
- If you travel to Hotspots OR Non Hotspots and are part of large public gatherings such as waterparks, amusement parks, or boardwalks
- If you attend large personal gatherings (such as go to bars, weddings, funerals, etc.) and do not wear a mask or do not physical distance 6 ft. at all times

**THANK
YOU
for
Doing
Your
Part to
Keep
US
SAFE!**